



APOLOGIES

Hanah Creelman, Sarah Garland, Kylie McMannus, Josana de Hesselle

ATTENDANCE

Peta Hanson, Alex King, Sally Bate, Louise Scope, Jonathan Sharp, Kelly Alexandros, Jenny Harrison, Kelly Ponsford, Pip Lloyd, Sasha Lucius, Kelly Ponsford, Alisha West, Carl Gagnon, Brooke Debney

ITEM 1 – MINUTES OF PREVIOUS MEETING

Approved by: Hannah Creelman & Sally Bate

ITEM 2 – STATUS OF ACTION ITEMS

Action items to be completed: finalise creative kids voucher eligibility for Band

ITEM 3 – PRINCIPAL'S REPORT

Covid-19 Update

SRE sessions commenced last week, and Community Users have resumed on-site. School camps and excursions remain on hold for Term 3 given the recent increase in community transmission. Updated advice on when school excursions and camps can recommence will be communicated to all schools following further discussions with NSW Health later in Term 3. In the meantime, schools can continue planning for excursions and camps to resume from Term 4. Please keep an eye out on the Beacon and Skoolbag as we continue to add events as we are able.

All external visitors, contractors and volunteers to a school site are required to sign the **External Visitors to the School Site form** each time they visit the school site. The visitor must provide personal contact information to the school to be used in an emergency or when performing contact tracing if required. Schools keep the form securely and confidentially for a period of 4 weeks. The Department will continue to provide essential hygiene products to ensure all schools have enough supplies.

Education Week Celebrations

We celebrated Education Week last week with a more virtual format and a gallery walk along the Tristram Rd fence line. A big thank you to all the BHPS staff and students for their creative thinking this year! This week we will hold our whole school flash mob and send out our video reflection link as well.

Intake Area Changes

There are some changes to school intake areas from 2023 that will affect our school. Intake area adjustments will be made in 10 schools in the Northern Beaches area in order to accommodate the changing nature of demographics and shifting population. A letter was emailed home to our community today and information will also be in the Beacon and on our school website. Local pre-schools and real estates will be advised as well.

Enrolment Committee Meeting:

Enrolment Committee meeting will be conducted in the next few weeks. Mrs Amanda Walsh and Mrs Melissa O'Sullivan are our school representatives. Pip Lloyd and Josana de Hesselle are our P&C representatives. Thanks, Amanda, Mel, Pip and Josana.

Year 3 and 5 "Check-In" Assessments

Year 3 and Year 5 students will participate in a new reading and numeracy check-in assessment in Term 3/4, 2020. The Check-in assessment is a NSW Department of Education online reading and numeracy assessment available to support schools to assess and monitor Year 3 and 5 student learning following the period of learning from home. The Check-in assessments can supplement existing school practices to identify how students are performing in literacy and numeracy and to help teachers tailor their teaching more specifically to

student needs.

The assessment will be scheduled for our **Year 5 students** from 17 August to 4 September 2020.

The assessment will be scheduled for our **Year 3 students** from 21 September to 23 October 2020

School Improvement Planning

We are coming to the end of our 2018-2020 school plan, and over the coming months, we will be evaluating our progress of our current plan which will inform the directions of our 2021-2024 strategic improvement plan (SIP). As part of this process, our school is assigned to one of 4 School Excellence cohorts, supporting the 4 year School Excellence cycle. Each year, one group – about a quarter of all schools – will be selected to complete the aligned External Validation. The distribution of schools across the 4 years has been determined by the timing of our external validation during the 2016-2020 cycle (which for us was 2017). Our school is in Cohort A, which means we will engage in External Validation in 2021.

Tell Them From Me Surveys

Our school has registered to participate in the Tell Them From Me surveys again this year. The Snapshot 2 parent, teacher and second student surveys will go live in **Term 3**, and we will participate in them later in Term 3/ beginning of Term 4. The information gathered from the surveys is always so valuable and will really assist us as we work towards developing our new 2021-2024 school plan.

Kindergarten 2021 Information Session and Orientation

Unfortunately due to COVID 19 restrictions limiting visitors to school grounds, we are unable to go ahead with the information evening in our proposed format. However, we are pleased to offer our information evening to parents and carers via an online zoom conference. The event will go ahead on the same date and time, Thursday 20 August 5.30-7pm and will cover the same information that we would if we were on site.

School Improvements and upgrades

MPC Upgrades Continue: LED lighting project for the MPC has been approved by Assets and is due for completion this term. Guttering to be replaced as well.

K-2 Playground Drain: grates in the K-2 playground have been replaced.

Cooler Classrooms: DoE Due Diligence Audit completed early this term. No official word on when this project will commence, but we are hopeful for early in 2021.

ICT: 50 additional notebooks purchased. 3-6 have 1 between 2 on average.

Whole School Bell System: Planning for early 2021.

Netball Court Upgrade: Planning for 2021.

P&C Future Donation Considerations:

- Supporting the purchase of flexible furniture
- IT maintenance, support (HR) and replacement/ purchase (continue to build our bank of laptops in the 3-6 and ipads in K-2 as well as replace aging smartboards)
- Supporting the Grounds
- Air Conditioning for spaces not covered by Cooler Classrooms
- Supporting Green Team Sustainability initiatives- Green House program/ Solar Panels
- MPC upgrades- Fans
- Shade over STEM balcony
- Electronic Sign

Parent Question: Electrical works for the canteen put forward to Department of education

Parent contribution: families feel so welcomed in the mornings and afternoons with the teachers doing a stellar job.

ITEM 4 – TREASURER REPORT

Band

July = Showing a loss of \$1620. Band fees have been coming in early August.

YTD = showing a profit of \$944

Canteen

July = showing a profit of \$1,411

YTD = showing a loss of \$2,655

P&C

July = showing a loss of \$626

YTD = showing a loss of \$23,172. The SPOT grant has been paid \$29,950.

Uniform

July = showing a profit of \$2,169

YTD = showing a profit of \$8,510

(July 2020)

A motion proposed: Option for voluntary contribution option via school payment portal. Motion carried unanimously

Jobkeeper in place

Sally will complete final year on P&C executive – the role will vacant and seeking expressions of interest

Sarah Garland – Assistant treasurer supporting

ITEM 3 – FUNDRAISING

DRAFT - P&C EVENTS

Wk	Date	Event	Coordinator/s	Status	Event type
TERM 3					
4	11 August	P&C Meeting	N/A	Online	
5	TBA	Book Week Story Night	Mel, Alex, Kelly & Pip	Cancelled	Community Event
6	28 August	Father's Day Breakfast	Sarah Garland	Cancelled	Community Event
7	1 September	Father's Day Stall	Andrea Bowers / Christie McIver	Cancelled	Community Event
8	8 September	P&C Meeting	N/A		
9	19 September	Colour Run	Pip Lloyd / Jonathan Sharp	Postponed to T4 TBC	Fund Raising & Community event
	No Date	Mango Drive		TBC	Fund Raising Event
TERM 4					
3	30 October	Yr 3-6 Disco			Community Event
	TBC	Mum's Movie Night			Fund Raising & Community event
4	3 November	P&C Meeting	N/A		
5	12 November	Cake Day	Mel Manning		Fund Raising Event

8	1 December	P&C Meeting	N/A		
8	1 December	Farewell Drinks			Community Event
9	10 December	Carols & Picnic	School		Community Event

Due to COVID restrictions Father Day stall has been cancelled. All in attendance at the meeting agreed this was the best course of action.

ITEM 4 – BAND

Term 3 has seen the return of all Bands of face-to-face rehearsals in the MPC. The kids are really enjoying getting the bands back together again. The Bands are working towards some "performances" in the form of them performing whilst being recorded. The recording is then shared in The Beacon. Concert Bands performance was a highlight in the latest Beacon.

Term 3 invoices are currently being issued, and we are following up with overdue invoices from Term 2 and 1.

Band requires an executive member. Confirmed during the meeting: Kelly Ponsford the Chair, Pip Lloyd to be the executive member.

ITEM 5 – CANTEEN

Term 3 is up and running similar to Term 2.

We are still in a limited menu that is working well; at this stage, still no over the counter service. Volunteer roster is up and running and limited. This is mainly to help us through Friday's as orders are increasing, 280 a few weeks ago with just Kel and Jen.

A small change to the drinks menu. We are trying two new flavours of sparking, mango and raspberry. No sugar added and an everyday item!

Home-cooked meals are still popular, and the teachers are loving the coke and caramel slice added to their menu.

ITEM 6 – UNIFORM SHOP

The uniform shop has reopened this term for face to face sales. The kindy uniform fitting dates have been scheduled for the last week of November/first week of December.

Orders for summer uniforms have started to be placed

ITEM 7 – GROUNDS & TUCKERBOX

ITEM 8 – OTHER BUSINESS

- First Aid Course - suggestions to hold for Term 4, ask hand and hand how these will be run in the future
- School Photos day planned for day 2 of Term 4
- Raining: Students lunch location - in the classroom when raining, under cola and outside if not too wet
- Certificate of currency and creative kids voucher almost complete
- Insurances completed for P&C

Meeting closed at 8:09 pm

Next Meeting: Week 8, Term 3, Tuesday 8 September 7:30 pm