



APOLOGIES

Mel Manning

ATTENDANCE

Peta Hanson, Alex King, Hannah Creelman, Jonathan Sharp, Sally Bate, Kellie Alexandrtos, Louise Scope, Karen Pritchard, Josana De Hesselle, Pip Lloyd, Kylie McManus, Timothy Burt, Kristie Debney, Jenny Harrison, Alisha West, Stu King.

ITEM 1 – MINUTES OF PREVIOUS MEETING

Approved by : Hannah Creelman & Pip Lloyd

ITEM 2 – STATUS OF ACTION ITEMS

Action items to be completed: Nil

ITEM 3 – PRINCIPAL'S REPORT

Term 2 Update

It's incredible how quickly things changed since we last met. Covid-19 has impacted us all. As a school community we have tried our best to communicate promptly, implement the constant changes and guidelines swiftly, adjust programs and practices in response to expectations while remaining calm, flexible and sensible.

Our parents/ carers have been amazing and so supportive of students learning from home. We are so grateful for the support given to us and the incredible task they have undertaken over the last 7 school weeks.

Our teachers have done an amazing job transforming learning over recent weeks in what has been a very challenging time for all. Over the last fortnight they have been managing 3 modes of learning delivery- face to face/ learning from home/ learning from home at school.

Return to full on-campus learning Monday 25 May

Information has been updated as at 19 May 2020, until further notice. All schools are returning to full on-campus learning from Monday 25 May. All school activities and operations will be in line with Australian Health Protection Principal Committee (AHPPC) and NSW Health guidelines as applicable.

School students do not need to follow physical distancing guidelines, but should follow good hygiene practices like:

- Regularly washing hands
- Avoiding sharing drinks or food
- Coughing or sneezing into your elbow, or a tissue which should be discarded immediately.

School attendance

All students should be at school unless:

- They have a medical certificate which states that they are unable to return to school due to an ongoing medical condition
- They are currently unwell.

Students who have a medical certificate to stay at home will be supported to learn from home in line with regular procedures if they are able to. These regular procedures are different to what was offered during the learning from home period. If you require work to be provided to your child whilst they are at home due to an underlying health condition, you should contact the school for assistance. Students who live with a family member in one of the categories identified as being at increased risk by the AHPPC, should attend school unless a medical practitioner advises otherwise in writing.

If your child is unwell, do not send them to school. If they are unwell at school you or your nominated emergency contact will need to collect them immediately. Please make sure your contact details are up to date.

If a student is absent without a medical reason for more than three days, this will be recorded as an unauthorised absence and followed up by the school.

If you need any support to get your child back to school, please contact your school.

Revised approach to Semester 1 Reporting

There will be a revised approach to semester 1 reporting- provide information about student progress and achievement, but in a more flexible, simplified way and with an extended deadline - up to 30 August 2020 (end of week 6 Term 3). Reporting to parents/carers should focus on the learning that has taken place so far this year. This will encapsulate student's progress and achievement of the learning provided both at school and at home, as well as guidance going forward.

The grading of students using the five point A-E scale is not required. More information about reporting and parent/ teacher interviews will be detailed in the Beacon in coming weeks as this will form part of the reporting process.

School activities

Teachers will continue to follow the same school curriculum with the exception of some activities that can't go ahead for now.

What children can do:

- Use the school library
- Engage in non-contact sporting activities

What students can't do:

- School assemblies (unless for critical information)
- School incursions and excursions including camps
- Work experience
- Inter-school activities (debating, inter-school sport)
- In-school activities requiring parent or other volunteers
- Drink from a water bubbler – bring a water bottle instead

School cleaning and hygiene supplies

We have received additional cleaning in line with the AHPPC guidelines and advice from NSW Health. Targeted areas include high-touch areas and other hard surfaces, door handles, lockers, light switches and handrails in stairways and movement areas. There will also be additional cleaning of toilets and bubblers and topping up of supplies like soap. We have also received supplies of soap, hand sanitiser, toilet paper, paper towels, disinfectant wipes and personal protective equipment. We are able to order more as needed.

School grounds

There should be no visitors to school sites unless they are essential.

We will review our phase 1 drop off and pick up procedures and advise changes via the Beacon and email.

Wherever possible, P&C and parent/carer/teacher meetings should be conducted virtually.

Canteens and uniform shops are open.

Out of school hours care can continue to operate.

At this point in time, there will be no community use of school facilities.

Responding to COVID-19 cases

There is a clear plan in place for schools to respond to any suspected or confirmed cases of COVID-19 in our schools. We are working closely with NSW Health and will communicate with parents if a situation was to arise.

School Works

- **SPOT project** has been completed with some gorgeous landscaping! We have the area taped off though at present to protect the plants and give the garden time to settle and grow.

With the cooler weather commencing, this area is an absolutely beautiful spot to be during sunny lunchtimes.

Sincere thank you to Tracey Plant and Ali Watson for their vision, inspiration and commitment to sourcing community grants to make sure this project came to life! We love it!

- **STEM Room/ Technology Space**- This project has been a few years in the making. We are so excited that we have a new technology space, complete with 30 new desktop computers for our students! We still have a little more "renovation" work to do in this space and we also have new furniture coming. But...we are so excited to be able to start using it!
- **Smartboard Replacements- New Interactive Panels**- this is a phased project as we gradually replace our older smartboards with new interactive panels through the school. Supported by our wonderful P&C and school community fundraising efforts, we are hopeful to complete this project by 2022. Thank you to our P&C for their donation to this project.
- **AMU Projects (potentially delayed)**- Cooler Classrooms, 3-6 Toilet Upgrade, Canteen Upgrade

Q&A / Parent contribution

Clarity on if a family member or close contact – health advice is to get tested and Isolate.

Kiss and drop / and pick up is very successful and members of P&C commended the school with the initiative and would like it to continue.

More updates with regards to return to school from the 25th May will be provided in the Beacon

ITEM 4 – SCHOOL COUNCIL

Last meeting we discussed the changes to School Council and creating smaller committees and representation through the P&C. As discussed, moving forward, we would be looking at community representation in the following:

- Panel Representatives- community representatives required to assist with school recruitment. Suggest X2 min(male/ female). There is some online training required. Jonathan has been community representative for us over the last few years and has been very supportive.
- Enrolment Committee Panel representative/s- one community representative.
- School Evaluation & Improvement Committee- one parent representative so far. No limit to focus groups.

School Council:

Recruitment: TBC Follow people have expressed interest - Jonathan Sharp, Alex King, Kristie Debney

Enrolment committee: Josana De Hesselle

School Evaluation Committee / Focus group: Josana De Hesselle, Pip Lloyd

ITEM 5 – TREASURER REPORT

SPOT Grant – We have received the Grant money of \$29,045.00 this will be paid to the school for the Project in the month May 2020.

Job Keeper – We were eligible for Job Keeper for the Canteen Staff as they met the criteria, unfortunately we didn't meet this for the Uniform Shop staff due to the recent new employment. Everything has been

submitted and please note that we have to have a 30% loss even though we are a non-for profit, the reason is due to the fact we are affiliated to a School. With the Canteen being shut we have met the 30% loss.

We have met the criteria to receive the \$10,000.00 ATO tax support boost. Which once we submitted the BAS for March 2020 we were given an amount of \$9,746.00 this is less the amount that needed to be paid to the ATO for the March BAS 2020.

With no incoming for the month of April and with a few purchases made for the Mother's Day stall we are looking at a loss. This is purely caused due to the COVID-19 situation.

Further details provided in the appendix.

ITEM 6 – FUNDRAISING

DRAFT - P&C EVENTS

Wk	Date	Event	Coordinator/s	Insurance	RMP
TERM 1					
1	31st Jan	Tears & Tissues	Sally Bate	NIL	Low Risk
4	18th Feb	P&C Welcome Drinks	Executive Team	NIL	Low Risk
4	18th Feb	P&C Meeting	N/A	NIL	
6	8th Mar	First Aid Training	Hannah Creelman		
8	17th Mar	P&C Meeting	N/A	NIL	
9	27th Mar	Movie Night	Kelly Ponsford	postponed	
10	2nd April	Cake Day	Mel Manning	postponed	
	No Date	Entertainment Books	Josana De Hesselle		
TERM 2					
2	7th May	Mother's Day Stall	Andrea Bowers / Christie Mclver	Cancelled due to Covid	
2	8th May	Mother's Day Breakfast		Cancelled due to Covid	
3	16th May	Parent Evening		postponed	
4	19th May	P&C Meeting	N/A	NIL	
	TBA	Chocolate Drive			
8	16th June	P&C Meeting	N/A	NIL	
9	26th June	K-2 Disco		postponed	
TERM 3					
4	11th Aug	P&C Meeting	N/A	NIL	
5	TBA	Book Week Story Night	Mel, Alex, Kelly & Pip		
6	28th Aug	Father's Day Breakfast	Sarah Garland		
7	1st Sept	Father's Day Stall	Andrea Bowers / Christie Mclver		
8	8th Sept	P&C Meeting	N/A	NIL	
9	19th Sept	Colour Run	Pip Lloyd, Jonathan Sharp		

	No Date	Mango Drive			
TERM 4					
3	30th Oct	Yr 3-6 Disco			
	TBC	Mum's Movie Night			
4	3rd Nov	P&C Meeting	N/A	NIL	
5	12th Nov	Cake Day	Mel Manning		
8	1st Dec	P&C Meeting	N/A	NIL	
8	1st Dec	Farewell Drinks			
9	10th Dec	Carols & Picnic	School		

ITEM 7 – BAND

Firstly, we were all very proud of any of our present and past BHPS Band students who got up early and played their instruments on ANZAC Day. Well done to you all.

All our Bands are continuing to rehearse - be it in a modified way. In the current setup, each band rehearsals once a week with their Conductors via Zoom. Each band is spread over 2 rehearsal sessions, so it is easier for Phil to manage and the children all get to join in with their friends.

Children are encouraged to continue their private tutoring during this time.

Regarding fees, instrument hire fees are payable for the term, as usual. The Band Committee with the P&C Exec have agreed to a reduced Band Membership Fees for Term 2. This will be revised at the end of Term 2.

PARENT CONTRIBUTION: Consider if parents could have the option to pay full fee given the fantastic zoom rehearsals, this was considered favourably from the P&C.

ITEM 8 – CANTEEN

After having to close early in Term 1 as from May 11 the canteen is up and running. We are open Monday - Thursday with a limited menu available. This has been distributed. Having a limited menu will help us reduce waste and limit ordering. Daily orders are averaging 50 per day and this is on the increase. We are using Fridays as a cooking, baking day if required.

We have brought toasties back, added orchy cups and added a limited hot food menu for recess on Flexischools that can be bought by primary students (Yrs 3-6). We have also just added a Staff Specials menu which will have items for teachers only. eg: caramel slice, soups

In a few weeks we are planning on having weekly specials for the whole school eg: nachos, lasagne and some lunch new items!!!

At this time, we are unable to have volunteers in the canteen or year 6 helpers.

We are closed to over the counter sales and no money handling is taking place.

We have new signage and procedures within the canteen specific to Covid-19 and ensuring social distancing is maintained at all times. Things are different but we are managing with plenty of hand sanitiser!!

Q&A

Can kids bring money in and buy over the counter? No, canteen will be contactless for Term 2. Shutters will not be open under the current Government guidelines.

ITEM 9 – UNIFORM SHOP

The Uniform Shop is currently only open for online orders. Online orders have been steady with purchases for winter uniforms.

There are been a delay in receiving some winter stock due to COVID-19 and the stock coming from overseas.

Q&A

Second hand is that an option? Will look into in to practicalities of able to sell online (issues with hems and sizing as a result)

Online orders <https://bhpsuniforms.com/>

Chair Bags: Chair sizes require prior to to making more

ITEM 10 – TUCKERBOX & GROUNDS

Tuckerbox: Call out for baking, please press the bell to at the gate to drop off goods

Low Key behind the scene initiative

A 'service' of home cooked meals and snacks for lunch boxes for families that may need a little support. Confidential and there to support our families.

Seeking Meals and Dry Goods. Call out for Volunteers to make meals for Tuckerbox, some deliveries to be issued in the next couple of weeks. For more information or to get involved contact Mel Manning.

Grounds: No Update

ITEM 11 – OTHER BUSINESS

Suggestions Comments & Questions:

1. Update school website: meetings from fortnightly to 2 times a term
"Our school's Parents and Citizens Association (P&C) is a well-supported organisation that meets every second Tuesday of the month at 7.30pm in the school library"
Request this to be updated by the school
2. P&C Website down for a short period – Jonathan will check it out
3. Update the minutes via the website only no longer being sent via minutes email distribution list

Meeting closed at 8.35pm

Next Meeting: Tuesday 17th March 2020 - AGM