



**Beacon Hill Primary School
Parents & Citizens' Association
MEETING MINUTES
4th December 2018**

APOLOGIES

Kylie McManus

ATTENDANCE

Jonathan Sharp, Sally Bate, Peta Hanson, Sarah Garland, Claire Johnston, Pip Sercombe, Kelly Alexandratos, Jenny Harrison, Peter King, Jane Alex King

ITEM 1 – MINUTES OF JUNE MEETING

Approved by, Pip Sercombe and Kelly Alexandratos

ITEM 2 – STATUS OF ACTION ITEMS

None

ITEM 3 – CORRESPONDENCE

Nothing to report.

ITEM 4 – PRINCIPAL'S REPORT

Thank you to our P&C for another fabulous year. We are always so grateful to the support you provide us and it is always incredibly appreciated.

Holiday works update: Painting of N block likely to continue, AV room refurbishment, carpark boom gate installation, demountables released, tree works (largely deadwooding and trimming), hygiene cleans of all toilet blocks)

Cooler Classrooms Project: I submitted a proposal and we were successful as part of the first round for air conditioning our classrooms. This will involve electrical work as well as solar panels.

Possible class structures for 2019: 21 and 22 class models. A 22 class model could be formed using school generated income in 2019.

21 class model:	22 class model:
4 X Kindergarten	4 X Kindergarten
3 X Year 1	3 X Year 1
2 X Year 2	3 X Year 2
3 X Year 3	3 X Year 3
2 X Year 4	2 X Year 4
1 X 2/3/4 composite	1 X 3/4 composite
3 X Year 5	3 X Year 5
3 X Year 6	3 X Year 6

Coles Sports in Schools: thank you for your support of this program. The sport resources arrived late in term and have been delivered to The Happy School in Cambodia with a group of students and teachers from Stella Maris College. A more detailed report will go in the Beacon!

Following the P&C meeting: Thank you!

Thank you for coming this evening. Tonight provides us with an opportunity to celebrate 2018- which has been a wonderful year! I'd like to take this opportunity to thank every single one of you here this evening because each of you has made a valuable contribution to our school. Every contribution, no matter how big or small, ultimately enhances the learning opportunities for our children.

Thank you to our incredibly hard working P&C members led by Jonathon and supported by Sally and Hannah, Kaz, Alex and Sarah. It has been an absolute pleasure to work with such a hardworking, warm, committed group of volunteers again this year. Thank you as well to the incredible coordinators of our sub committees- Claire J (fundraising), Kaz (band), Jenny and Lee (canteen), and Claire L (uniform shop). They are supported by many members of our community as well who have assisted in many ways over many years. I sincerely thank them as well. 2018 has been a wonderful year and I thank you for the consistent support you provide the staff, students and community of Beacon Hill. Our school would not be the wonderful place it is without you! Beacon Hill PS truly is a very special place and that is because of the people that make up our community. I am humbled by the kindness, warmth, generosity, friendliness and care that you extend on a daily basis. Thank you for hosting this evening with special mention to Kellie and Hannah!

Tonight also provides us with an opportunity to say a special thank you to families and staff members who will leave us at the end of this year. The contributions each and every one of you have made to our school are invaluable. No matter how big or small the contribution, everything you have done for us directly impacts our children. You make teachers' jobs easier through your support and effective communication, you support our school initiatives through sensational fundraising opportunities- donating money for us to direct towards implementing and achieving the dreams and directions we share for our kids, you are actively involved and advocate school programs and complement these through your coordination of extra curricula opportunities such as the fantastic band program.

Thank you and farewell to our leaving Year 6 families who leave us as their babies leave us for high school and to our families sadly leaving us for other reasons. I have so enjoyed getting to know you all and we sincerely thank you for the support you have provided our school. You have all been actively involved in the education of your children, spent many hours supporting them with homework and projects, supported them at their performances, cheered them on at sport and carnivals, supported P&C and school initiatives either volunteering your time, donating or simply being there! What I especially love is that this support extends beyond our immediate families to involve extended families and I thank Libby and Peter for their involvement over the years! That spirit is what makes Beacon Hill such a special place! I am sure you leave BHPS with fond memories and special friendships. Please keep in touch and know that we will always welcome you back any time!

I would like to make special mention also needs to be made to the following people for their contributions to specific areas:

Kaz Cerneaz- *there are not enough words to reflect how truly grateful for your significant contributions to our school over the years. You truly embody everything that makes Beacon Hill such a special place. Thank you for your enthusiasm and the passion and advocacy you share for our band*

program. I have watched in amazement the way you have supported your committee and Matt to strengthen this program over the years. To have such a large number of students so keen to join band and then continue their commitment is truly a reflection of what an incredible job you have done! Thank you for the friendly, sensible support you have given our school through your role as P&C secretary. Your organisation, commitment and clear communication has been so valued by all. Thank you for the support you have provided many BHPS families through the Tuckerbox initiative. The kindness, discretion and empathy directed to these families when they are at their most vulnerable is really hard to measure. I know that this is really the tip of the iceberg in terms of your contribution- it extends far and wide and is always delivered with a warm, friendly smile! Wow! Thank you Kaz for the many years dedicated to supporting the students, staff and community of Beacon Hill. We are going to miss you loads! On behalf of all of us at BHPS, please accept this not so small token of our appreciation!

Thank you Hubby- *it gives me great pleasure to welcome Hubby to our Farewell drinks this evening and thank her for her very extensive contribution to our school. Hubby, as a parent, had been actively involved in so many areas of BHPS life and continued her involvement for many years beyond this through particular support of our school council. She is someone I really admire and have so much respect for and to celebrate her retirement from a wonderful career in childcare as well as acknowledge her support of our school council, we'd like to say a sincere thank you Hubby and wish you all the very best for your new adventures ahead with Dennis and your growing family!*

We thank Lee Purser *for her wonderful service to the BHPS community through her role as canteen manager for 14 years. We are very grateful to Lee for everything she has done for all of us over the years and the children are going to miss her.*

Lastly, with heavy hearts we farewell some dearly loved staff members at the end of this year.

We farewell Mrs Sherwood- *I take this opportunity to say an enormous thank you to Sandra who will be taking leave at the beginning of 2019 and extending with possible retirement. In all her humility, Sandra is hopeful to make a very quiet exit and even though we are very hopeful she will return for some day to day teaching with us, we can't let that happen! Sandra- I consider myself the luckiest person in the world having worked with you twice. As a teacher, you were someone I admired and learnt from every day. You love your job and love the freedom to do so and you are absolutely exceptional at it. As a Principal, your passion, commitment and expertise inspires me every day. You are highly skilled at what you do but, at the same time, continue to learn and try different ways to engage your students. Any child who has been taught by you is blessed and any teacher who has worked with you is all the more rich because of it! Thank you Sandra!*

Farewell Miss McRobie- *technically not farewell but a see you soon. Emma will be spending 2019 in beautiful WA. We thank her for being the amazing teacher she is and a truly lovely person to know. We wish her all the best for her adventures and look forward to seeing her in 2020.*

Farewell Mr Fraser- *sadly for us we say goodbye to Martin, our school psychologist, at the end of this year. Due to restructuring of networks, Martin will be moving to another school. We are so grateful to Martin for the contribution he has made to our school and the care he has shown our students and families. We will miss him but wish him all the best and know he will keep in touch.*

Thank you to all of you from the bottom of our hearts. To finish, once again, thank you everyone for coming this evening. Please enjoy the food and refreshments. I'd like to wish everyone a Merry Christmas and a fantastic New Year. I look forward to seeing you in 2019! Thank you!

ITEM 5 – SCHOOL COUNCIL

Meeting held 24/11/18, Non local enrolments were reviewed. Discussed the School Self Evaluation and prioritised key projects, there was a feedback session for the focus next year.

ITEM 6 – TREASURER'S REPORT

In the first meeting of the New Year a full summary for the 2018 FY will be provided.

Update for each Committee is below:

- **Band:** Showing a profit of \$12,310
- **Canteen:** Made a profit of \$844. Revenue was approx \$4k higher than last month.
- **P&C:** Showing a profit of \$46,912. SPOT payments yet to start.
- **Uniform shop:** awaiting closing stock report for the Uniform Shop to obtain final figures. Given the busy month with Kindy fittings this information will be reported in the full 2018 summary.

ITEM 7 – FUNDRAISING

Major update was provided in November.

Big Thank You to all the volunteers for 2018.

We have commenced with event planning for 2019. The Fair being a major fundraiser is planned for early in the year and we have commenced contacting suppliers.

Remainder of the year:

- **Mango Drive** delivered to the school on Wednesday 5th December. Pick up available Wednesday 5th and Thursday 6th December.
- **Carols:** Sausage sizzle and carols on Thursday 13th December

ITEM 8 – BAND

Major update was provided in November.

Band is ready for carols on Thursday 13th December.

Plan is to invest in new instruments for 2019 (approved by the executive)

ITEM 9 – CANTEEN

Major update was provided in November.

No H&S concerns or issues.

Farewell to Lee Purser following her resignation. Lee's last day is 17th December .

Jenny and Kellie attended workshops providing guidance and guidelines with regards to the NSW department changes to canteen menus. This was a great opportunity to share ideas with other schools. We can look forward to some new menu items in Term 1.

ITEM 10 – UNIFORM SHOP

In November, the Uniform Shop Committee proposed a \$3000 spend on new Mac and 2 ipads to allow the introduction of Shopify point of sale and website to the shop at the start of next calendar year. The P&C executive have approved the spend so Claire and Tracey are now looking into this. A

local public school have been using Shopify with great success over the last few years in their Uniform Shop so Claire will visit them before the end of term to see how they use it.

Kindy fittings finish on Tuesday and have run very well again this year, and would not have been possible without the help of all our lovely volunteers.

We recognise that next year we need to look at a more permanent changing cubicle as the curtain options that we have are not practical due to the wind that flows through the shop area and also they get so dirty. We will run all ideas past Steve Gibbons also as this is a shared working space between Steve and the Uniform shop.

During the meeting there was discussion with regards to the website requiring updating to accommodate shopify. This will need to be explored further.

ITEM 12 – GROUNDS & TUCKERBOX

Tuckerbox:

23 deliveries this year. There was a mention of great appreciation to the families that contribute to Tuckerbox.

Grounds:

Working bee's were discussed at length during the meeting, along with the plan to schedule for next year. (Especially in the lead up to the fair.) There was discussion as to how we can encourage more volunteers to participate in these fun days. Bushlink and gardening Clubs were some ideas raised.

ITEM 13 – OTHER BUSINESS

Next Meeting: Tuesday 12th February 2019